

Technical Project Manager

Required Qualifications, Experience and Skills

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Overview

Treinen Associates, Inc. (Treinen) is seeking Technical Project Managers to join our growing team. We are open to the location of the successful candidates as we continue to grow a national government consulting practice. The Technical Project Manager (PM) is responsible for the direction, coordination, implementation, execution, control, and completion of Information Technology (IT) projects, while remaining aligned with the strategy, commitments, and goals of the client organization.

The Technical PM is the bridge between upper management and the teams tasked with the actual execution of the project. They make sure the scope of the project is sound, reporting regularly on the progress of the project, managing diverse teams of IT professionals, and delivering successful outcomes on large, mission-critical projects to stay on schedule.

The IT Technical PM must possess the ability to lead multiple technology-focused projects and coordinate efforts between technical teams and project stakeholders. Additional fundamentals include knowledge of the larger landscape without neglecting granular details while tracking project health, staying alert for risks, and resolving issues as they arise to maintain standards and monitor scope with project quality.

An IT Technical PM will face challenging situations to accomplish a successful project. The role of the PM includes many “invisible” activities like building up team morale or conducting highly visible customer presentations. These activities require them to possess soft skills necessary for success.

Responsibilities

The Technical PM responsibilities include but are not limited to:

- Plan and implement multiple projects.
- Help define project scope, goals, and deliverables.
- Align project objectives with client goals.
- Define tasks and required resources.
- Estimate time and financial commitment.
- Organize and manage the project team.
- Ensure project team has clarity on objectives.
- Manage the project budget.
- Allocate project resources.
- Create schedule and project timeline.
- Track deliverables.
- Support and direct the project team.
- Lead quality assurance.
- Monitor and report on project progress.

- Manage risks and issues.
- Report to stakeholders on progress as well as issues and solutions.
- Implement and manage change when necessary to meet project outputs.
- Evaluate and assess status of project.

Required Qualifications

- Ten years minimum of technical project management experience.
- Critical thinking and problem solving.
- Excellent decision-making and leadership capabilities.
- Excellent communication skills.
- Excellent negotiation skills.
- Strong interpersonal skills and resourcefulness.
- Conflict resolution experience (e.g., soft skills/people skills).
- Adaptability/flexibility.
- Able to effectively manage stress.
- Knowledge of project estimation techniques.
- Extensive experience with project methodologies, including traditional Waterfall as well as Agile approaches.
- Delivered architecture, design, development, and deployment services on large, public-facing web-based systems, and mission-critical intranet and client/server IT projects.

Preferred Qualifications

- Bachelor's degree in computer science, business, or a related field.
- Five to eight years of project management and related experience.
- Project Management Professional (PMP®) certification.
- Proven ability to solve problems creatively.
- Strong familiarity with project management software tools, methodologies, and best practices.
- Experience seeing projects through the full life cycle.
- Proven ability to complete projects according to outlined scope, budget, and timeline.
- Previous experience in a technical discipline (e.g., Application Development, Solution Architecture, Database Administration, etc.) is highly desirable.
- Delivery experience in a state or local government environment.

Benefits

Treinen offers a comprehensive benefits package including Medical, Dental, Vision, Long Term Disability coverage, Flexible Spending Account (FSA), and Basic Life Insurance. Other Treinen benefits include eligible participation in a traditional or Roth 401(k) program, training, and continuing education opportunities, and Paid Time Off (PTO). Treinen also offers bonus opportunities based on the firm's financial performance. Bonuses are not guaranteed.

Treinen Associates, Inc, provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.